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TecNote 3101 - Setting Up Remote Desktop Access on the ATMS.now Communications Server

The purpose of this TecNote is to show the user how to configure the Communications Server Users to allow a Remote Desktop Client access to ATMS.now. This allows transportation professionals to access their ATMS.now system anywhere that there is an IP connection as long as they have a laptop or PC with windows XP.

It is assumed that the Client has already been set up for remote access. This following procedures should be done only by an ATMS.now administrator, IT department or an authorized agent.

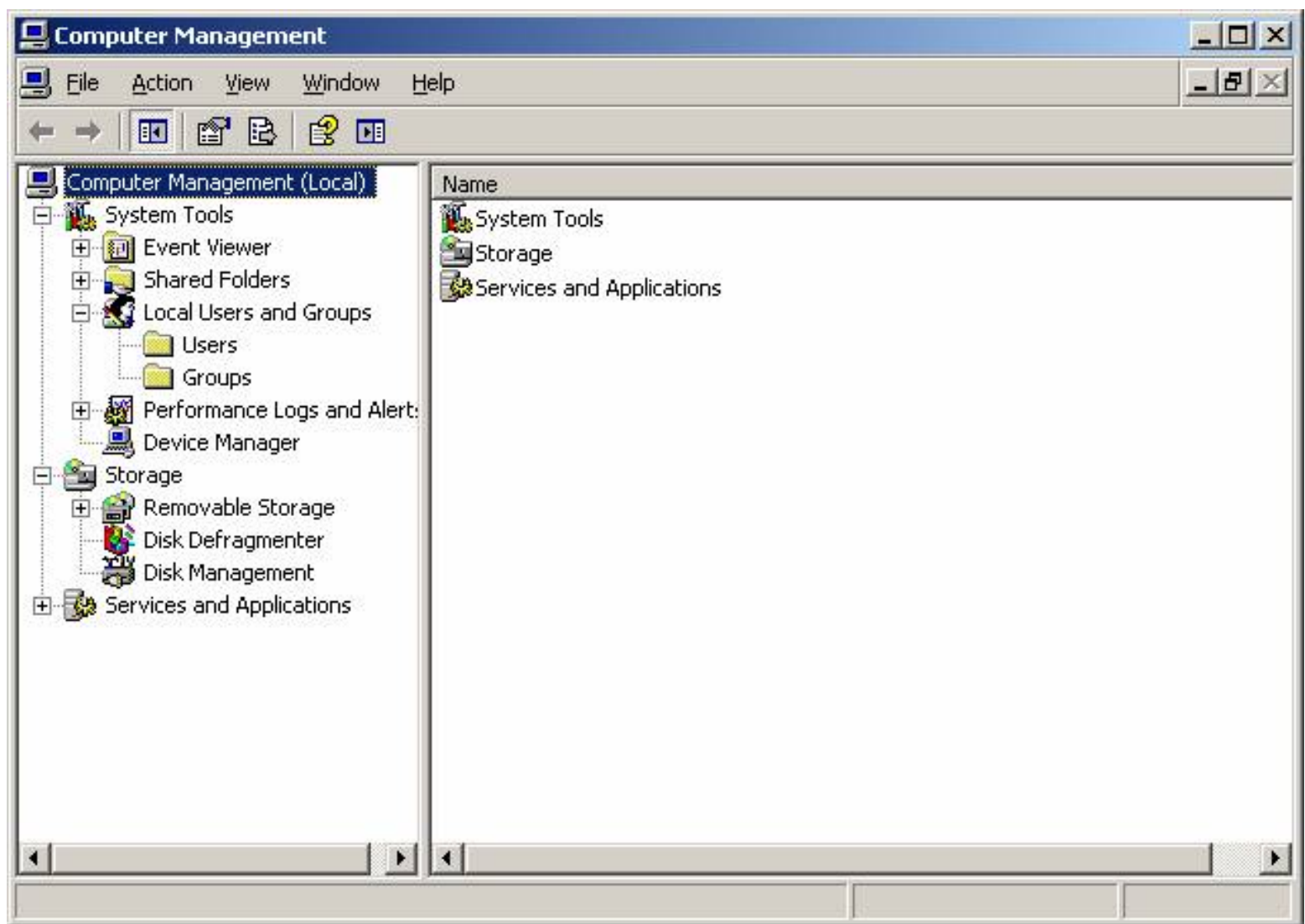## Adding Users to the ATMS.now Server

1) Enable remote desktop by right-clicking on the **My Computer icon** on the desktop. Choose ***Properties***, then choose the ***Remote tab*** and check ***Enable Remote Desktop***, then hit ***OK.***
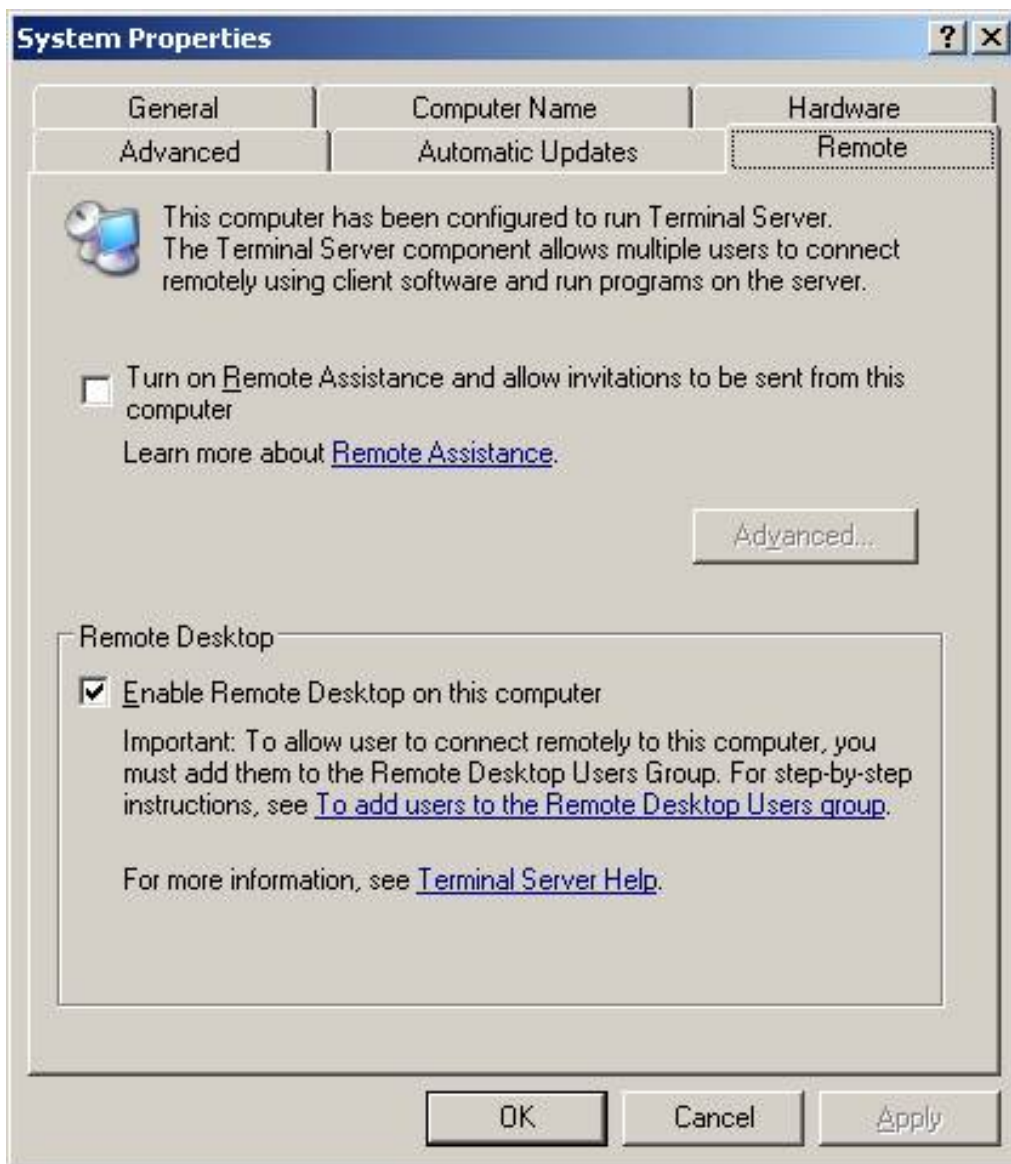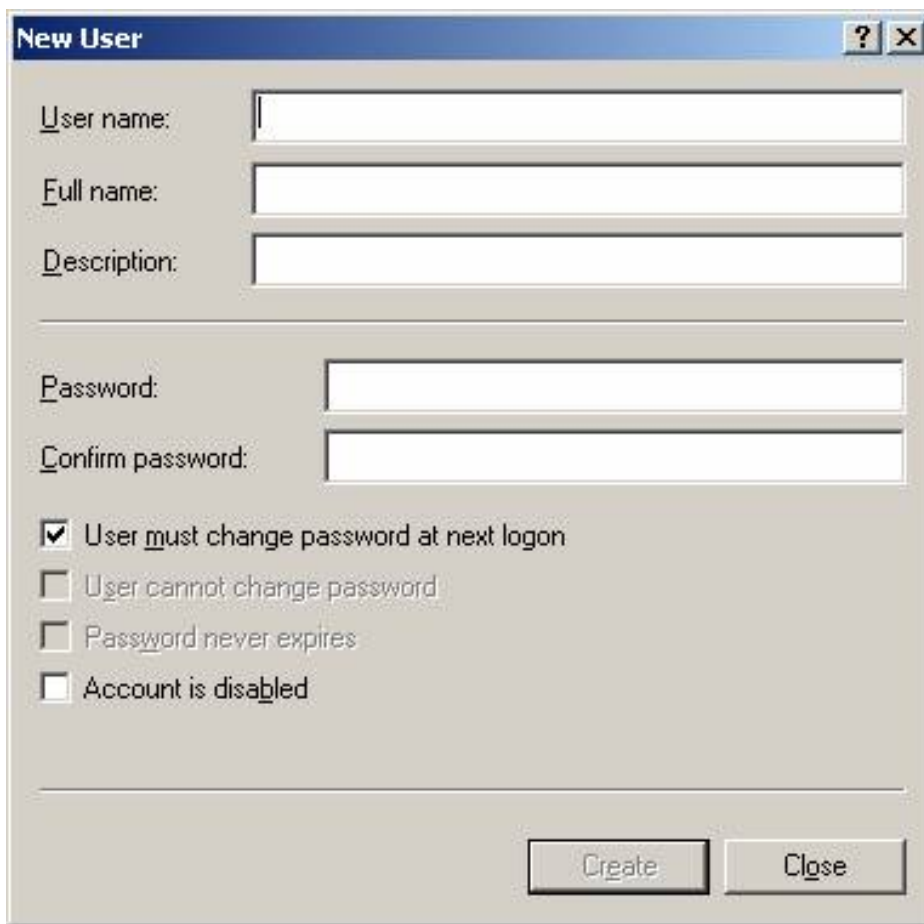
2) To add a User, Right-click on the **My Computer icon** on the desktop. Choose **_Manage_** .
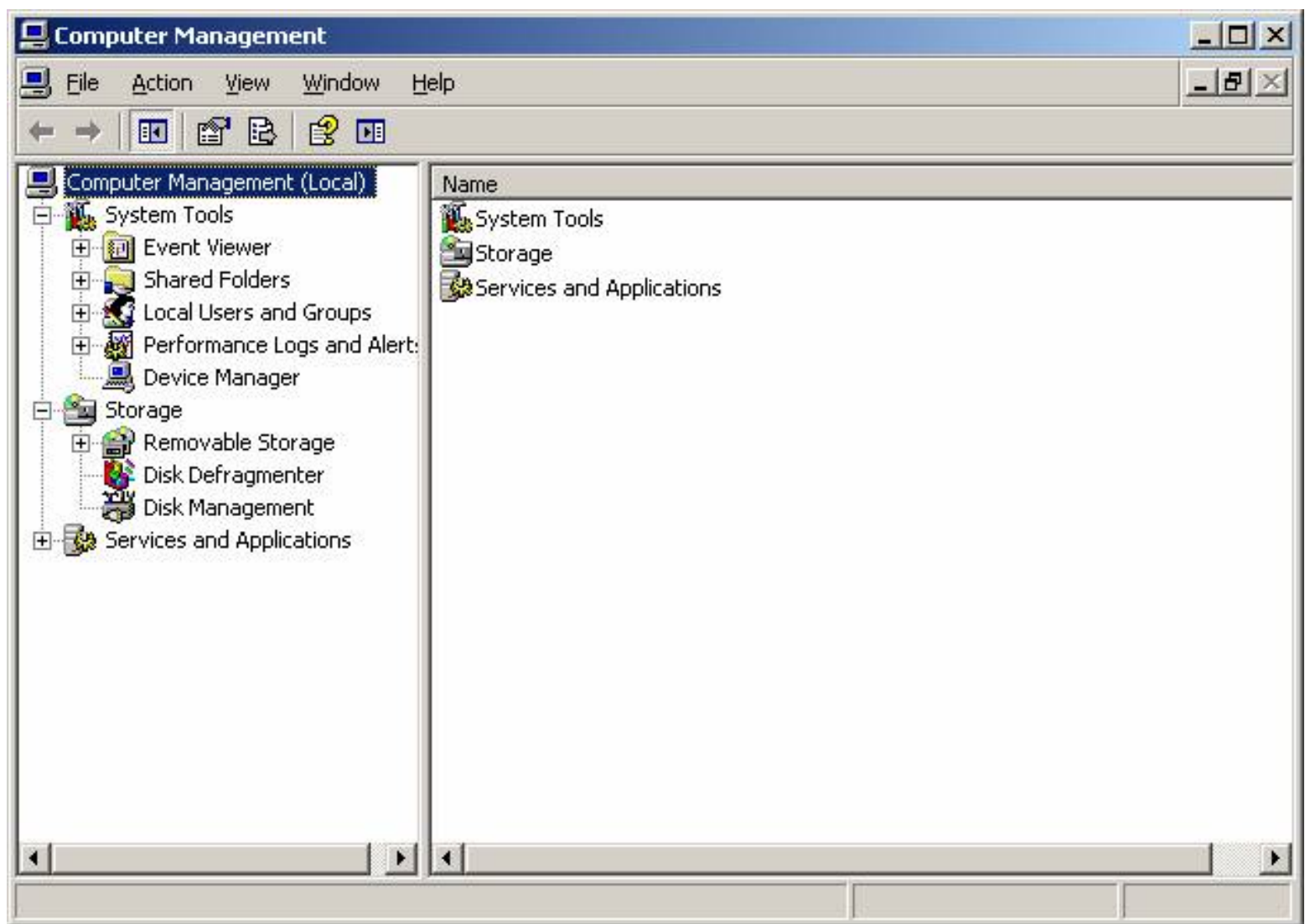
3) Click the "+" next to **Local Users and Groups**.

4) Right-Click on the **User** folder and choose "***new user***" .   The following screen will come up:

New User   ? ✕

U̲ser name:

F̲ull name:

D̲escription:

Password:

C̲onfirm password:

☑ User m̲ust change password at next logon

☐ User cannot change password

☐ Password never expires

☐ Account is disab̲led

Cr̲eate   Cl̲ose
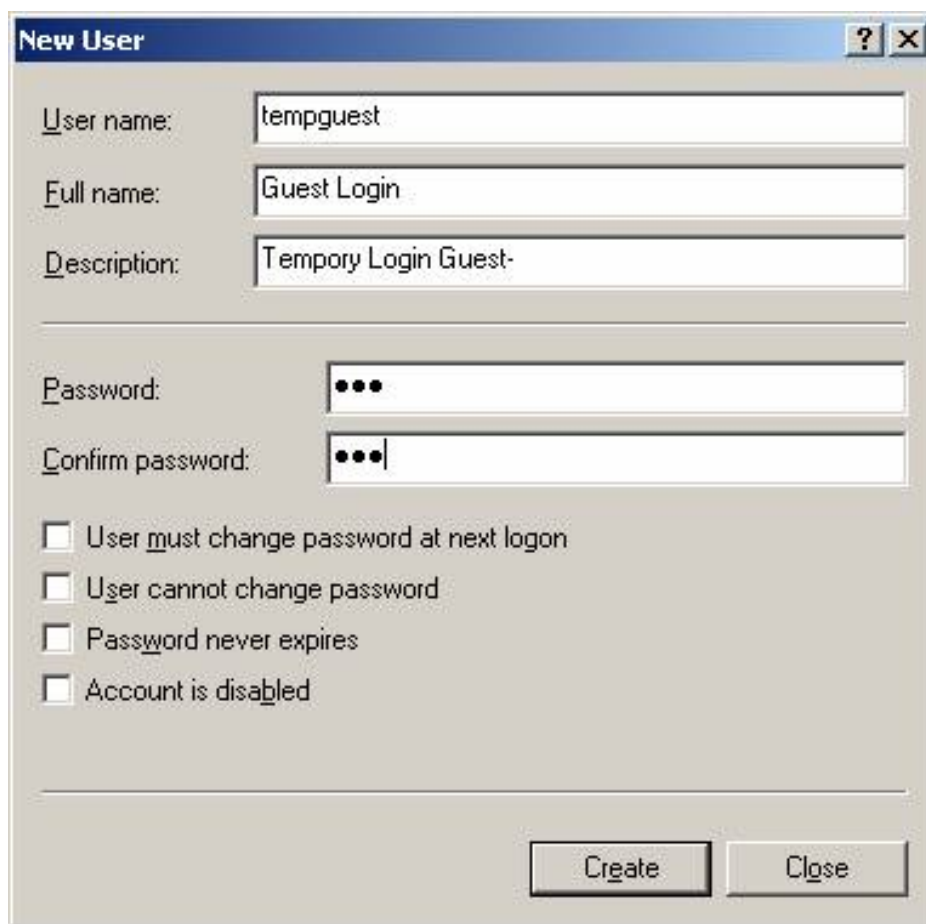
5) Enter:

a) ***User name***

b) ***Password***

c) Un-check the option that says "***User must change password at next logon***"

d) Un-Check the option that says "***Password never expires***"

e) Click ***Create***

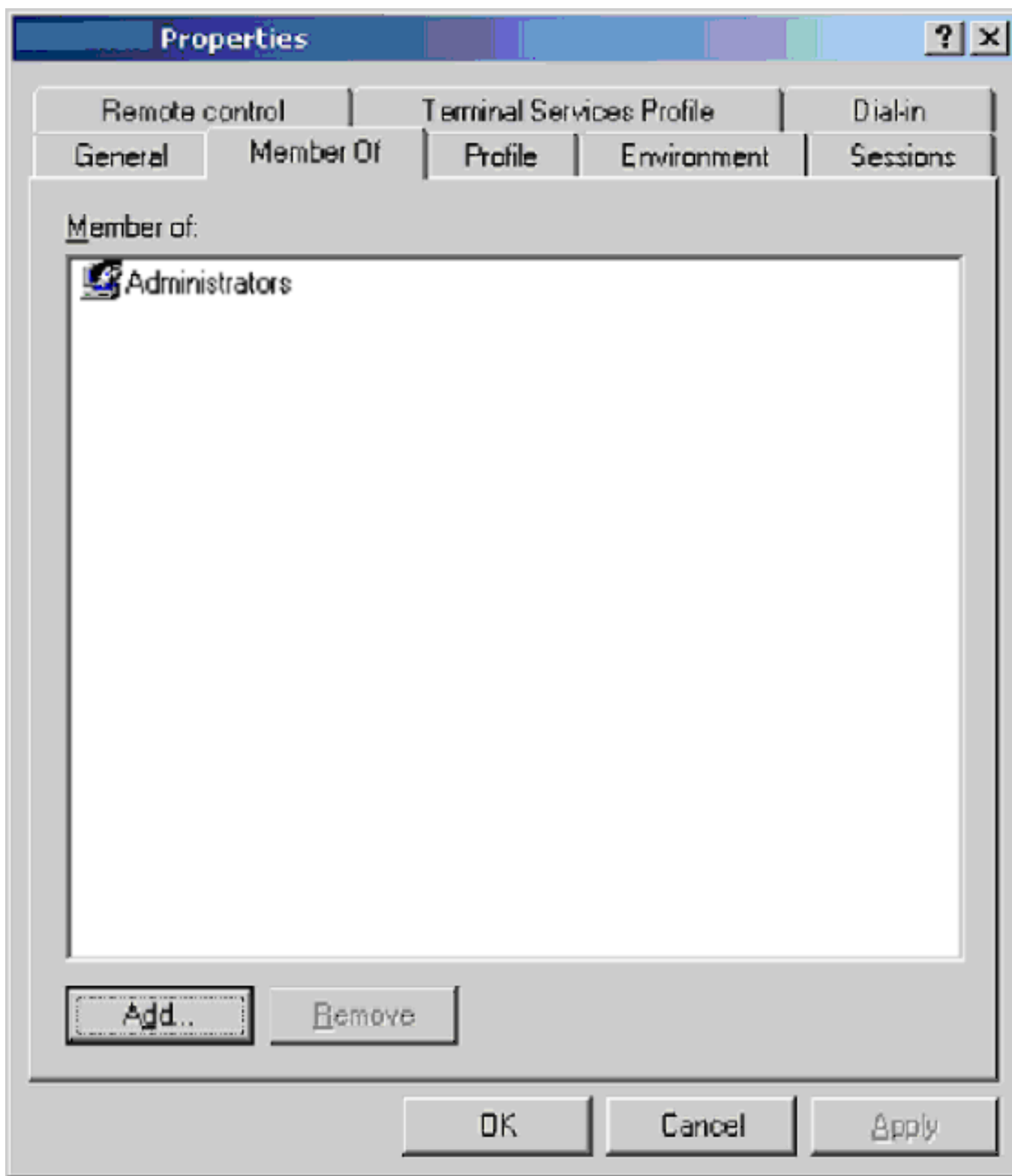f) Click ***Close***

6) This should take you back to the **Computer Management** screen.
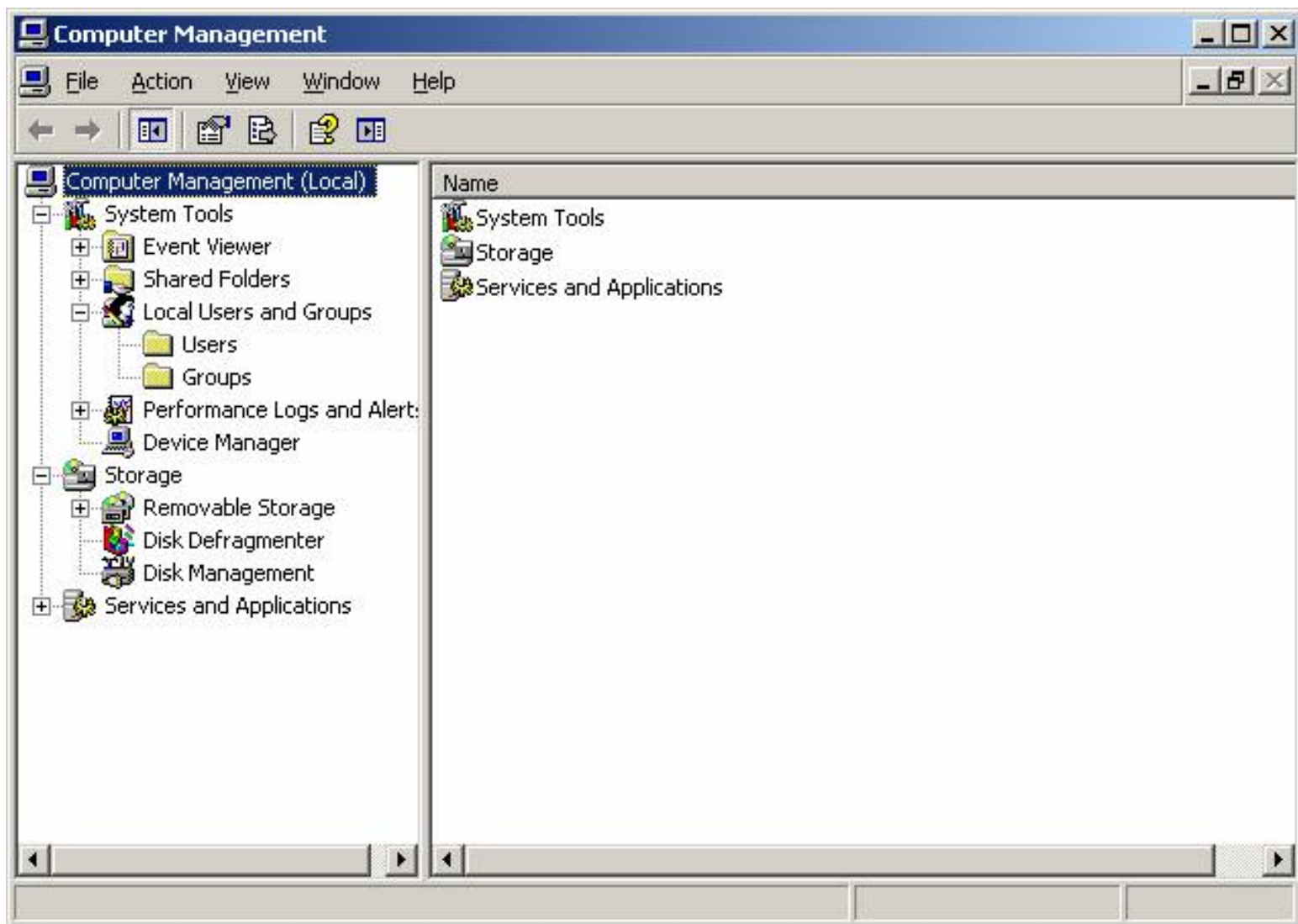
7) Right Click on **_Users_** and choose **_Properties_**. Choose Tab called **_Member Of_** . Click **_Add_** .

8) Enter the **_Object names_** (the group that you want the user to belong to such as "**_Administrators_**" or "**_Remote Desktop Users_**", then hit **_OK_**.

9) The Server is now set up for Remote Desktop access by that User.

Summary

By using Windows remote Desktop Connection a user which is allowed access to an ATMS.now server can quickly work on their system from anywhere. This Tecnote, which discusses user setups on the server, should be done only by an ATMS.now administrator, IT department or an authorized agent.